

**BOARD OF SUPERVISORS
ORGANIZATIONAL MEETING
MONDAY, JANUARY 4, 2021
6:00 P.M.**

The Appomattox County Board of Supervisors held an Organizational meeting on Monday, January 4, 2021 at 6:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Watkins M. Abbitt	Piney Mountain District
Samuel E. Carter	Courthouse District
Trevor L. Hipps	Wreck Island District

Supervisor John F. Hinkle, Falling River District participated remotely via telephone conference call from 5500 Wheeler Spring Rd, Spout Spring VA and Supervisor William H. Hogan, Appomattox River District participated remotely via telephone conference call from 2004 Swan Rd, Pamplin VA.

Also, Present:

Susan M. Adams, County Administrator
John Spencer, Information Systems Manager/Purchasing Agent
Wanda McCormick, Administrative Assistant/Accounts Payable Clerk
Kayla Marshall – Finance Officer Administrator
Ace Bailey, IT Manager

CALL TO ORDER – Susan M. Adams, County Administrator
Pledge of Allegiance
Invocation – Susan M. Adams, County Administrator

APPROVAL OF AGENDA

Motion made by Mr. Hipps, seconded by Mr. Carter and carried with all members present and via telephone voting yes to approve the Agenda, as presented.

BOARD ORGANIZES

“At the annual or organizational meeting of the Board of Supervisors, the Board shall elect from its membership a Chairman and Vice-Chairman, each of whom shall serve a term for one year expiring on December 31 of the year elected, or until their respective successors shall be elected.”

Election of Chairman

Mrs. Adams opened the floor for nominations to serve as the Board Chairman. Motion made by Mr. Abbitt and seconded by Mr. Hipps. Ms. Adams asked if there were any additional

nominations. Likewise, there being none, the floor was closed to nominations and called for a vote.

Motion made by Mr. Abbitt, seconded by Mr. Hipps and carried with all members present and via telephone voting yes to nominate Mr. Samuel Carter as the 2021 Board Chairman.

Mrs. Adams congratulated Mr. Carter and passed the gavel to the new Board Chairman Samuel Carter.

Election of Vice-Chairman

Chairman Carter called for nominations for Vice-Chairman. Motion made by Mr. Hipps, seconded by Mr. Abbitt to nominate Mr. William (Bill) Hogan. Mr. Carter asked if there were any additional nominations. Likewise, there being none, the floor was closed to nominations and called for a vote.

Motion made by Mr. Hipps, seconded by Mr. Abbitt and carried with all members present and via telephone voting yes to nominate Mr. William (Bill) Hogan as the 2021 Board Vice-Chairman

ORGANIZATIONAL & ADMINISTRATIVE MATTERS

Review and/or Adopt the Board By-Laws and Rules of Procedures

Motion made by Mr. Hipps, seconded by Mr. Abbitt and carried with all members present and via telephone voting yes to adopt the Board By-Laws and Rules of Procedures.

Adopt the Rules of Order for the Governing Body

"Robert Rules of Order" amended to require a second for all motions and to allow the Chairman to make and second motions."

Motion made by Mr. Hinkle, seconded by Mr. Abbitt and carried with all members present and via telephone voting yes to adopt the Rules of Order for the Governing Body.

Set Date, Time, and Location of Regular Meetings

Motion made by Mr. Hogan, seconded by Mr. Hipps and carried with all members present and via telephone voting yes to set the Board's meetings on the 3rd Monday of each month at 6:30 p.m., and the January and February, 2021 Board meetings on the 3rd Tuesday at 6:30 p.m. due to State Holidays. Work Sessions of the Board will be held at 6:00 p.m. prior to the regularly scheduled Board meetings unless otherwise advertised. Meetings will be held in the Board of Supervisors Meeting room located in the Carver-Price Educational Complex at 171 Price Lane, Appomattox Virginia.

Confirmation of the Clerk to the Board

"The Clerk of the Board of Supervisors shall be the County Administrator, whose duties and responsibilities shall be those set forth in State law and as delegated and directed by the Board of Supervisors."

Motion made by Mr. Abbitt, seconded by Mr. Hipps and carried with all members present and via telephone voting yes to confirm the County Administrator, Mrs. Susan Adams, as the Clerk to the Board.

UPCOMING MEETINGS

January 19, 2021

Board of Supervisors Organizational Meeting @ 6:00 p.m.

171 Price Lane

Appomattox, Virginia 24522

ADJOURNMENT

Mr. Abbitt made a motion to adjourn the meeting at 6:10 p.m.

Samuel E. Carter, Chairman